# JURY PROCEDURE

## I. INTRODUCTORY PROVISIONS

1. Jury procedure of Virtuosi per musica di pianoforte (hereinafter VMP or the Competition) is issued by the Organizing Committee of VMP, and is a separate Attachment of the VMP Statute.
2. The principles of the Statute and Jury Procedure are mandatory for all judges.
3. The Jury Chairperson is entitled to exclude a juror who violates any provisions of the Jury Procedure and/or the Statute of VMP but only with the approval of the Director of VMP. If the violator is the Jury Chairperson him or herself, the Director of VMP has the right to exclude him/her upon receiving approval of the President of the Competitions.

## II. ACTIVITIES OF THE JURY

1. The Jury Chairperson sets the agenda of the Jury and manages its work during VMP in accordance with the Statute and the Rules of the Competition.
2. The Jury Secretariat headed by its Secretary appointed by the Organizing Committee is the executive body of the Jury.
3. The Jury shall hear and evaluate all competitors´ performances in accordance with the Rules of the Competition. The jury does not interfere with the course of the competition. The chairman of the jury may, however, interrupt the performance in the event of a significant time limit violation or in the case of a clearly inadequate level of competitive performance with the unanimous approval of all the jury members. In the case of interpretation of only one, indivisible composition, the time limit may exceptionally be exceeded.
4. The presence at the Jury proceedings is obligatory for all judges. These meetings are not public.
5. All participants of the jury meetings (judges, the Secretary and other members of the Jury Secretariat) are required to maintain confidentiality.
6. The results of the competition and minutes of the jury are processed by the Jury Secretariat. The secretary and the chairman of the jury shall verify these documents by their signatures.

## III. EVALUATING THE CONTESTANTS

1. Each judge has the right and duty to award points and to vote. By accepting membership in the Jury, the judge makes a commitment to evaluate every contestant responsibly to the best of their expertise, conscience and fairness.
2. The voting of the Jury and the evaluation of the results takes place electronically. Each member of the Jury has their own unique access to their scorecards.
3. Each contest is evaluated by members of the jury in writing on the scorecard ranging from 0 (lowest rating) to 25 points (highest rating). Point fractions are not permitted. After the evaluation of all contestants in the given category and round, each judge will send his/her points for processing, this means that it is no longer possible to change the points awarded.
4. The sum of points is made for each contestant, with one highest and one lowest point not being included in the sum, and then an arithmetic mean is made, which represents the final score separately in each round.
5. The points for the 1st, 2nd and 3rd place will be determined by the Jury.
6. The scores in both rounds are added up.
7. A judge does not evaluate a performance in the following cases:
    - he/she did not listen to the entire performance
    - the contestant is his/her student (just one-week-long cooperation between them classifies as teacher-student relationship)
    - the contestant is his/her relative (son, daughter, grandson, granddaughter)

   If that is the case, the judge hands in a ballot and enters the letter N in the column of points. He / she will inform the Jury Secretary of his / her reasons why he / she does not score (Absent, Student, Relative) and does not take part in the proceedings related to the contestant in question.

## IV. BALLOTS

1. When using an electronic system, a scorecard means a document generated from this system with all the details of the scorecard.
2. After the scoring is completed, their scorecards are printed for the members of the jury and the jury confirms its authenticity with their signature.
3. Each scorecard must contain this information:
    - numbers and surnames (name) of the contestants / category
    - number of points
    - the name and signature of a member of the jury

## V. AFTER THE PERFORMANCES OF THE 1ST AND2ND ROUND

1. The Jury Secretariat produces a score list, calculates the arithmetic means and establishes the order of the contestants according to their total numbers of points in the appropriate round.
2. The jury evaluates the performances and decides on the order of the contestants.

## VI. AFTER COMPLETING THE SCORES OF THE 1ST ROUND IN EACH CATEGORY

1. The Jury decides by voting (simple majority) on contestants who qualify for the 2nd round.
2. The names of the qualifiers will be announced in order of their previously allotted numbers, which also applies to the order of performing.

## VII. AFTER COMPLETING THE SCORES OF THE 2ND ROUND IN EACH CATEGORY

1. On the basis of total scores and after a discussion, the Jury usually determines the Ultimate Winner of VMP. Electing the Ultimate Winner requires a minimum of a two-thirds majorityof votes. The Ultimate Winner Prize is indivisible.
2. On the basis of total scores and after a discussion, the Jury usually determines the Laureates of individual categories. The appointment of Laureates of each category shall be approved by at least two thirds of the votes cast. The Category Laureate Prize is indivisible.
3. The award of the 1st, 2nd and 3rd prizes and Honorary Mentions is decided by the jury based on the point evaluation by a simple majority.
4. If the performances do not meet a standard level of quality, the Jury may choose not to award all prizes.
5. The Jury has the right to award special prizes for presenting compositions of selected composers.
6. The results of the second round are publicized after the Jury negotiations have beenconcluded.

## VIII. QUESTIONABLE CASES

1. The President´s vote is decisive in disputed cases.
2. The order of the competitors cannot be changed; it always depends on the obtained scores.
3. In case of the document translation dispute, the Czech version is considered the authentic original.

## IX. OTHER PROVISIONS

1. The decisions of the Jury are final and are not subject to appeals.
2. Every contestant receives a certificate of participating in the Competition.
3. Each Jury member's scores for individual second-round participants are only publicized after the end of VMP on www.virtuosi-ipc.com.
4. All evaluation results of the 1st and 2nd rounds of all categories are stored in the competition archive.

## X. FINAL PROVISIONS

1. The Jury Procedure has been issued by VMP the Organizing Committee for an indefinite period. It can only be changed in writing and when VMP is not in progress.
2. There are the Czech and English versions of the Jury Procedure.

The Jury Procedure was approved by:

Bc. Marek Korbélyi
Director of the Competition

Date: 15. 9. 2021